

TOWN OF ELLINGTON
WATER POLLUTION CONTROL AUTHORITY

REGULAR MEETING
March 17, 2009

Members Present: Daniel Parisi (Chairman), Edward Duell, Shawn Koehler, Tim Kiessling,

Others Present: Town Engineer, Jim Thompson of Buck & Buck and Peter Williams,
WPCA Administrator.

Members Absent: Joe Stimac

I. CALL TO ORDER:

Chairman Daniel Parisi called the meeting to order at 7:04 p.m.

II. CITIZENS FORUM / PUBLIC COMMENTS: Monique Burns, 10 Holmes Road,
Ellington.

**MOTION (DUELL) SECONDED (KIESSLING) TO MOVE NEW BUSINESS
ITEM 1: 10 HOLMES ROAD TO THE TOP OF THE AGENDA AND PASSED
UNANIMOUSLY.**

The WPCA listened to Monique Burns and her request for a new septic system to be
installed at her home.

**MOTION (DUELL) SECONDED (KOEHLER) TO APPROVE THE REQUEST
BY 10 HOLMES ROAD TO INSTALL A NEW SEPTIC SYSTEM IN THE
SEWER SERVICE AREA DUE TO THE EXTREME DISTANCE TO AN
EXISTING SEWER MAIN.**

III. UNFINISHED BUSINESS:

1. Public Hearing-: Crystal Lake Sewer Service Area: The public hearing is
rescheduled for April 21, 2009.

2. Facilities Plan Update:

i. GIS Proposal- The proposal form CDM for reviewing the existing GIS
system and preparing a Strategic plan was reviewed. Before signing, a clarification
should be obtained on the scope of the policies and procedures to confirm if they are in
line with the outline and a better description on the training needs to be given.

MOTION (KIESSLING), SECONDED (DUELL) AND PASSED UNANIMOUSLY TO AUTHORIZE THE WPCA ADMINISTRATOR TO SIGN THE SERVICE AGREEMENT PRESENTED BY CDM FOR THE PREPARATION OF A GIS STRATEGIC PLAN AS PER THEIR LETTER/CONTRACT DATED MARCH 5, 2009 AT A COST NOT TO EXCEED \$6,300 AFTER CONFIRMATION ON THE TRAINING, AND POLICIES AND PROCEDURES SCOPE IS IN LINE WITH THE OUTLINE .

ii. Capital Improvement Projects: Williams presented a capital improvement log.

2007-1 Airport Sewer Expansion- Needs close out. Jim T. to prepare close out.

2007-2 Facilities Plan Update-. Jim Thompson will report at the next meeting what is needed to get this item completed and submit all Buck and Buck's cost to date ASPA.

2008-1 Mountain Road Replacement- This has been completed.

2008-2 Route 83 West Road Construction- Jim Thompson gave the cost and the description. . Jim would like authorization to go to bid within the next 6 weeks.

MOTION (KIESSLING), SECONDED (DUELL) AND PASSED UNANIMOUSLY TO HAVE BUCK AND BUCK COMPLETE THE DOCUMENTS FOR PROJECT 2008-2 AND PUT OUT TO BID.

2008-3 Kimball Brook Bridge Relocation- Holding for state authorization.

2008-4 Sandy Beach & Stafford Road Extension- On hold at this time

2008-5 Fairview Ave Extension- On hold at this time

2008-6 Wapping Wood Pump Station - New generator and power. All work being done by Public Works.

3. FOG- Fats, Oil & Grease: North Central Health did not want to do any more inspections than they are presently doing. The WPCA will review this item yearly to ascertain if more inspections are needed.

IV. NEW BUSINESS:

2. Ellington Ambulance Corp: They requested payment of their benefit assessment over a 3 year period.

MOTION (KIESSLING), SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO APPROVE THE REQUEST BY THE ELLINGTON VOLUNTEER AMBULANCE CORPS TO PAY THE BENEFIT ASSESSMENT IN 3 INSTALLMENTS OF: \$4,378 DUE ON 6/1/09, \$4,815 DUE ON 6/1/10, AND \$4,620.90 DUE ON 6/1/11.

3. Budget Report: The user budgets for 2009-2010 were reviewed.

MOTION (DUELL), SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO APPROVE THE HOCKANUM (\$1,150,000) AND CRYSTAL LAKE (\$165,000) SEWER SYSTEMS USER BUDGETS AS SUBMITTED.

The WPCA reviewed the top 20 delinquent sewer use accounts.

V. ADMINISTRATIVE:

1. Design, Construction, & Maintenance Reports: January and February only 2 sewers were connected to the Hockanum.

2. Review Active Bonds: The listing of active bonds was reviewed.

MOTION (KOEHLER), SECONDED (KIESSLING) AND PASSED UNANIMOUSLY TO APPROVE THE RELEASE OR REDUCING OF BONDS AFTER WRITTEN RECOMMENDATION FROM THE TOWN ENGINEER, JIM THOMPSON IS RECIEVED.

3. Approval of Minutes:

MOTION (KIESSLING), SECONDED (DUELL) AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES FROM THE JANUARY 20, 2009 MEETING.

VI. ADJOURNMENT:

MOTION (DUELL) SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO ADJOURN THE MEETING AT 8:50 P.M.

Respectfully Submitted,

Jessica Cosman 